

**NOTES FROM GOVERNANCE SUBCOMMITTEE MEETING**

**TO: TRANSITION SUBCOMMITTEE**

**FROM: ROBERT S. SCHEIN**

**RE: GOVERNANCE SUBCOMMITTEE MEETING**

**DATE: 2/11/2009**

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Members present were Mike Deiss, Tim Haak, Rob Schein from the Transition Committee and Candace Ulmer, Judith Essex, Ed Mitro, Connie Brye.

**Meeting location at Town Hall in Zionsville at 8:00 p.m. on Wednesday, February 11, 2009**

There further discussion of overall scope of the role of the Governance Subcommittee and how to effectuate the transfer of assets, responsibilities and other concerns with the consolidation of Township Government. This was the Second meeting for Governance Subcommittee. The following were a list of agenda items to discussed and considered:

- **Transfer of Assets**
  - **Union Township:**
    - Candace Ulmer advised that Union Township will need to analyze the bond documents further with respect to the Building Corporation and how to handle the transfer. She advised that she had spoken with the bond lawyers (Baker & Daniels) and Eileen Sims regarding the issues associated with the transfer to the new Town of Zionsville. US Bank is the apparent issuer of the Bonds.
    - Candace further advised that Union Township has title to 1 Fire Truck and has 1 deed to a Union Township owned cemetery.
    - There was some further discussion regarding the Caito property of 20 acres and how that would be handled
  - **Eagle Township**
    - Judith Essex is in the process of obtaining the appropriate title work or deed information the respective cemeteries in Eagle Township. Eagle Township is responsible for 7 cemeteries.

- Judith advised that Eagle Township has 1 Fire Truck.

- **Districts**

- There was general discussion regarding the overall make up of the 5 Districts and 2 At-Large seats which Judith and Candace will fill.
- There was discussion regarding the Study Committee's work with Crowe Chizek. It was agreed that Tim Haak would follow up on what was done and see if we may obtain some information for our next meeting.
- There was further discussion that the make up of the Districts would in essence be similar to what the Study Committee provided in the Reorganization Plan as a result of the Census being conducted and completed in 2010.
- Ed Mitro suggested that we need to complete the appropriate measures to expand the Town Council seats from 5 to 7 by no later than **August 2009**. Ed further suggested that this would be done by an Ordinance and may have to have a public hearing.
- Ed suggested that he would be willing to take on the task of analyzing the census blocks and working with what the Study Committee already provided to finalize by **August 2009**.

- **Appointed Committees by Town**

- The general discussion was that the Governance Subcommittee should be responsible for the charge of analyzing the make up of the Planning Commission and respective committees.
- It was further discussed that the respective appointed positions by the Town of Zionsville and the make up of each of these be looked at into again as to how the study committee contemplated things and to analyze the makeup of each of those boards.
- Those committees that were discussed were the Plan Commission, the Board of Zoning Appeals and the Parks Board.
- It was discussed again that the goal would be to maintain the make up of the committees based on geography rather than population as it related to the Plan Commission.
- It was determined that we need to get a break-down of each of the groups and how appointed and look into it further. Ed Mitro

advised that he would circulate to the Subcommittee the current make up of each of these committees.

- **Cemeteries**

- There was limited discussion on the Cemetery responsibility and a question on which department within the new Town of Zionsville this would transition.
- It was suggested that the Parks Department may be a logical department for this and the responsibility would transfer to the Parks Department.

- **Township Assistance**

- There was significant discussion on how to handle the responsibility of township assistance.
- It was discussed that there were some concern to keep this government mandated position within the localized New Town of Zionsville rather than having it go to the County level.
- As it's contemplated under the plan of reorganization, this would fall on the responsibility of the Clerk of the Town and at this time that would be John Yeo.
- It was also discussed that individuals would look into updating the township assistance guidelines and in particular the poverty guidelines.
- It was decided that Judith Essex would compare her guidelines with Candace Ulmer and that each of them would then communicate with John Yeo on how they currently handle Township Assistance. Judith advised that she would be able to accomplish this by **April 2009**.

- **Budget for Professional Services**

- It was also discussed that the finance subcommittee would like an estimated budget from each of the subcommittees.
- The group agreed that it would consider a list of anticipated fees but at this time it did not anticipate a significant amount of outside professional fees until such time as it had a better handle on the District analysis.

**After closing remarks it was agreed that the Government Subcommittee would schedule a meeting at the February 17, 2009 Transition Committee meeting.**

Meeting adjourned at approximately 10:00 p.m.